

MINUTES

May 5, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 5th day of May, 2008, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Roy Mallory, (Foreman, District #3, for Rusty Sullivan, Vice-Chairman)
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Don Holyfield, Eddie Thomason, Ed Miller, Brenda Wakeman, Melinda Duke, Deborah VanWye, Peggy Laizure, James Tyree, Shari Kinney, Sherrie Autry, Anette Pretty, Susan Moffat, Denise Ellison, Jim Helm and Dave Spaulding.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of April 28, 2008.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to accept the bids and award and/or reject at a later date County Bid #HD-1371 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 224 S. Chestnut, Moore and 250 12th Avenue, N.E., Norman, Oklahoma.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	A-Deal Services	Advanced Lawn and Landscaping	Gabino's Lawn And Landscape	Kodiac Inc.	
BID: #HD-1371					
DEPT: Health Dept.					
DATE OPENED: 05-05-08	1	2	3	4	
List of Individual Items					Awarded To:
One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County Health Department locations 224 S. Chestnut, Moore and 250 12th Avenue, N.E., Norman, Oklahoma.			No Bid Bid signed but not notarized		Tabled 5-5-08
Bid Price per Hour:	\$32.50	\$58.00		\$55.00	
Exceptions:					
Contact Person:	Dave Spaulding	Luiz Resence		David Thompson	
Telephone Number:	405-361-5380	405-773-9935 / Cell 405-476-2489		405-409-2653	
Fax Number:	405-794-3480	405-728-1093		405-872-9323	
NON-COLLUSION PA-102(1982)	YES	YES	NO	YES	

Brenda Wakeman, Assistant Purchasing Agent, requested to award the bid per the bid summary, where the low bidders were not awarded there is an explanation. George Skinner moved, seconded by Rod Cleveland, to award to Hercules Tire Sales, Fred's Tire & Battery, Mileage Masters and T & W Tire for County Bid #HWY-1366 – One-Year (1) Non-Encumbered Contract for Tires and Tubes. The bid term will be from the bid award date through one-year (1). The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes. Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, requested to award the bid per the bid summary, where the low bidders were not awarded there is an explanation. Rod Cleveland moved, seconded by George Skinner, to award and/or reject per the bid summary for County Bid #HWY-1367 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2008 and ending on May 4, 2009. The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes. Motion carried.

Chairman Skinner moved, seconded by Rod Cleveland, to table the awarding and/or rejecting items #3 and #5 – Item #3 - County Bid #HWY-1368 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2008 through September 21, 2008. Item #5 – County Bid #COM3-1370 – The purchase of one (1) or more, new 2009 model, End Dump Quarter Frame Trailer for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

Per the recommendation of Sherrie Autry; they have had problems with the lower bidder and request the bid be awarded to the seconded lowest bid for County Bid #HD-1369 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma and 224 S. Chestnut, Moore, Oklahoma. The bid term will be from the award date through and including 12-months, with option to re-new up to two (2) years on an annual basis.

Rod Cleveland moved, seconded by George Skinner, to award the bid to Facility Care, Inc. for the monthly cost of \$2,500.00 and other items listed on the bid summary.
The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 157 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
4/22/2008 Tues	151	12	1	138
4/23/2008 Wed	159	11	1	147
4/24/2008 Thur	152	11	1	140
4/25/2008 Fri	156	11	1	144
4/26/2008 Sat	164	11	1	152
4/27/2008 Sun	173	11	1	161
4/28/2008 Mon	154	07	1	146
4/29/2008 Tues	151	07	1	143
<u>Daily Average</u>	<u>157</u>	<u>10</u>	<u>1</u>	<u>146</u>

The Book-Ins comparison for this week:

2007 47 FEMALES & 142 MALES = 189 TOTAL

2008 38 FEMALES & 146 MALES = 184 TOTAL

Two (2) Inmates were transported to DOC April 23, 2008. Two (2) Inmates were transported to DOC April 25, 2008. One (1) Inmate was transported to DOC April 29, 2008. Five (5) Inmates were transported to DOC April 30, 2008.

Chairman Skinner moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Copier Maintenance Agreement between the Board of County Commissioners and Konica Minolta Business Solutions U.S.A., Inc. for one (1) Konica Bizhub, Model #C353, \$64.80 per month for 6,000 black and white copies and \$.0108 for any additional copies, all color copies will be \$.08 per copy. Agreement effective June 1, 2008 through May 31, 2009.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Chairman Skinner moved, seconded by Rod Cleveland, to approve the Contract Renewal between the Election Board and Eureka Water Company. The rental terms will be \$9.25 per month and \$6.45 per 5-Gallon Bottles for a period of twelve (12) months.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Agreement between the Cleveland County Assessor and A.E.C. Solutions for Jantek time clock software services. Agreement is from May 24, 2008 through May 23, 2009 in the amount of \$500.00 per year.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Lease between the Board of County Commissioners and Cleveland County Facilities Authority for space leased at the Alan J. Couch Juvenile Center, 1650 W. Tecumseh Rd, Norman, Oklahoma, for 2126 square feet Courts/Common Area in the amount of \$367.50 per month from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Letter from the Board of County Commissioners to show the Board's support for the Cleveland County Area Rapid Transit appropriations request that will allow for expanded transit service within the County.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Chairman Skinner moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action regarding contingent contract between the Board of County Commissioners and Pictometry International Corporation for Air Borne Digital Images of earth surface area in Cleveland County for one (1) year commencing prospectively on or about July 1, 2008 through June 30, 2009 with option to renew for five (5) consecutive years under the same terms and conditions.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$29,230.70.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the April, 2008 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Denise Heavner, County Assessor

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 337,598.49
T1C	\$ 5,453.14
T2A	\$ 2,546,542.49
T2B	\$ 19,440.21
<u>T3</u>	<u>\$ 1,973,730.69</u>
Total Unrestricted	\$ 4,882,765.02

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 08-5082 – B1C U.S. Extradition Services, L.L.C. \$ 5,000.00
 - 08-5141 – B2B U.S. Foodservice, Inc. 2,000.00
 - 08-5142 – B2B Sysco Food Services of Oklahoma 500.00

- b. Highway Fund
 - 08-5073 – T2A Classen Implement Company 700.00
 - 08-5075 – T2A Fentress Oil Company, Inc. 1,000.00
 - 08-5085 – T2A Palace Auto Supply, Inc. 500.00
 - 08-5087 – T2A Yaffe Iron & Metal Company 500.00
 - 08-5109 – T2A Forest Lumber Company, Inc. 2,000.00
 - 08-5111 - T2A Drive Train Specialist, Inc. 1,000.00

08-5112 – T2A	American Logo & Sign, Inc.	750.00
08-5128 – T2A	Farm Plan, Inc. - Atwoods	750.00
08-5140 – T2A	O'Reilly Automotive	1,500.00
08-5149 – T2A	Grissoms, LLC	1,000.00

c. Sheriff's Service Fee Fund

08-5146 – CFB2	Hagar Restaurant Services, Inc.	500.00
08-5147 – CFB2	T.D.'s Radio, Inc.	1,000.00
08-5148 – CFB2	Home Depot Credit Services	500.00

d. Sheriff's Commissary Fund

08-5145 – CFBC2	Thompson Commissary Supply, Inc.	5,000.00
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e. Sheriff's Revolving Fund

08-5143 – CFBRE2	Sysco Food Services of Okla.	5,000.00
08-5144 – CFBRE2	Ben E. Keith	2,500.00

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0264 – SP2	08-0152 – T2A
08-3277 – B2A	08-2322 – T2A
08-4644 – B2B	
08-4981 – B2B	08-0536 – MD2
08-3177 – CFBRE2	08-4986 – FF2
08-3375 – CFBRE2	
08-4536 – CFBRE2	
08-4537 – CFBRE2	
08-4645 – CFBRE2	
08-4649 – CFBRE2	
08-4788 – CFBRE2	

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Roy Mallory, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 45,439.36
b. Highway Fund	22,523.78
c. Health Fund	7,125.82
d. Sheriff Service Fee Fund	4,198.40
e. Sheriff Revolving Fund	3,076.25
f. Sheriff Commissary Fund	715.90
g. Sheriff Jail Fund	2,752.45
h. County Clerk Preservation Fund	5,158.40
i. Fair Board Fund	3,083.28

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for miscellaneous discussion.

Jim Helm addressed the Board stating he would like to see the Oklahoma State Statue change to where the County could place items for sale on ebay.

There being no further business to come before the Board, Chairman Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 5-01-08 @ 6:47 p.m.)